

**IT Project – Lifecycle Cost Analysis Form (4/2016)**

Is this purchase related to a project where on-going expenditures are expected such as maintenance, license renewal, compatible equipment, additional hardware/software, etc.?

Yes:  No:

Name of employee making request:

Department:

Description of Project/Software/Equipment/Services:

List all anticipated expenditures related to the project, including a description of each anticipated expenditure, anticipated fiscal year (FY) of expenditure and amount of expenditure. This would typically include an initial purchase, installation, implementation, and training as well as ongoing maintenance and license renewal in future FY's:

Anticipated Term of the project (years):

Total estimated  
lifecycle cost (LCC):

All individuals signing this form must be employees of Mississippi State University

Printed Name

Signature

Requesting Individual  
(always required)

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Department Head/Director  
(required when LCC exceeds \$50,000)

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Dean  
(required when LCC exceeds \$250,000)

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Vice President  
(required when LCC exceeds \$250,000)

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