



**INVITATION FOR BIDS**  
**OFFICE OF PROCUREMENT & CONTRACTS**

**1. INSTRUCTIONS FOR BIDDERS**

- a. Sealed bids will be received in the Office of Procurement & Contracts, Mississippi State University, for the purchase of the items listed herein.
- b. All bids must be received in the Office of Procurement & Contracts on or before the bid opening time and date listed herein. Delivery of bids must be during normal working hours, 8:00 a.m. to 5:00 p.m. CST, except on weekends and holidays when no delivery is possible.
- c. Bidders shall submit their bids either electronically or in a sealed envelope. To submit electronically, follow the instructions below. Bids CANNOT be emailed.
  - i. Sealed bids should include the bid number on the face of the envelope as well as the bidders' name and address. Bids should be mailed to: 245 Barr Avenue, 610 McArthur Hall, Mississippi State, MS 39762.
  - ii. At this time we only accept non-ITS bids electronically. For electronic submission of bids, go to: [https://www.ms.gov/dfa/contract\\_bid\\_search](https://www.ms.gov/dfa/contract_bid_search) and use the RFX number on the next page as your reference number.
- d. All questions regarding this bid should be directed to the Office of Procurement & Contracts at 662-325-2550.

**2. TERMS AND CONDITIONS**

- a. All bids should be bid "FOB Destination"
- b. Bidders must comply with all rules, regulations, and statutes relating to purchasing in the State of Mississippi, in addition to the requirements on this form. General Bid Terms and Conditions can be found here:  
[https://www.procurement.msstate.edu/procurement/bids/Bid\\_General\\_Terms\\_May\\_2019\\_V2.pdf](https://www.procurement.msstate.edu/procurement/bids/Bid_General_Terms_May_2019_V2.pdf)
- c. Any contract resulting from this Invitation for Bid shall be in substantial compliance with Mississippi State University's Standard Contract Addendum:  
<https://www.procurement.msstate.edu/contracts/standardaddendum.pdf>

**ITS Bid Number: 22-10**

**Opening Date: February 1, 2022 @2:00 p.m.**

**Description: Preveil**

Vendor Name: \_\_\_\_\_

Vendor Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Days the Offer is Firm: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

<b>Item</b>	<b>Quantity</b>	<b>Description</b>	<b>Unit Price</b>	<b>Total Price</b>
1	1	Preveil Encrypted Document Collaboration and Email for DFARS 252.204-7012, CMMC, & ITAR Compliance		

MSU requires 995 user and 5 administrator licenses of Preveil Encrypted Document Collaboration and Email For DFARS 252.204-7012, CMMC, & ITAR Compliance. MSU will accept no substitutes.

The procurement will be a three-year contract with annual payment including initial onboarding services.

The following cloud-based software is required:

User License for Gov Comm 995 User Encrypted Mail & Drive GovCloud – Annual

Admin License for Gov Comm 5 Superuser Encrypted Mail & Drive GovCloud - Annual

Onboarding Service Package System Set-up and Admin/User Training

DoD Compliance Documentation Template SSP, Policies & Assessor's Guide

PreVeil Email Gateway Gateway for Email encryption with 3rd Parties that do not use PreVeil