



MISSISSIPPI STATE
UNIVERSITY™

INVITATION FOR BIDS

OFFICE OF PROCUREMENT & CONTRACTS

1. INSTRUCTIONS FOR BIDDERS

- a. Sealed bids will be received in the Office of Procurement & Contracts, Mississippi State University, for the purchase of the items listed herein.
- b. All bids must be received in the Office of Procurement & Contracts on or before the bid opening time and date listed herein. Delivery of bids must be during normal working hours, 8:00 a.m. to 5:00 p.m. CST, except on weekends and holidays when no delivery is possible.
- c. Bidders shall submit their bids in a sealed envelope.
 - i. Sealed bids should include the bid number on the face of the envelope as well as the bidders' name and address. Bids should be mailed to: 245 Barr Avenue, 610 McArthur Hall, Mississippi State, MS 39762.
- d. All questions regarding this bid should be directed to the Office of Procurement & Contracts at 662-325-2550.

2. TERMS AND CONDITIONS

- a. All bids should be bid "FOB Destination"
- b. Bidders must comply with all rules, regulations, and statutes relating to purchasing in the State of Mississippi, in addition to the requirements on this form. General Bid Terms and Conditions can be found here:
https://www.procurement.msstate.edu/procurement/bids/Bid_General_Terms_May_2019_V2.pdf
- c. Any contract resulting from this Invitation for Bid shall be in substantial compliance with Mississippi State University's Standard Contract Addendum:
<https://www.procurement.msstate.edu/contracts/standardaddendum.pdf>

ITS Bid Number: 23-01C

Opening Date: April 4, 2023 at 2:00 p.m.

Description: Access Control Door Hardware and Electronics

Vendor Name: _____

Vendor Address: _____

Telephone Number: _____

Days the Offer is Firm: _____

Authorized Signature: _____

Name: _____

Title: _____

The following items are to be delivered as requested by ITS – Information
Technology Infrastructure Department – for the period July 1, 2023 through June
30, 2024

Item	Quantity	Description	Unit Price	Total Price
1	40	Totalcard ad series mortise electronic lock with prox reader, 8 battery pack		
2	5	Totalcard ad series cylindrical electronic lock with prox reader or mag stripe, 8 battery pack		
3	60	Totalcard ad series wireless reader interface		
4	30	Totalcard PIM-400-485, PIM for ad-series locks		
5	85	Totalcard RC Reader		
6	50	Totalcard 25' Power IP/Pigtail for PC Reader		
7	50	Totalcard RC ASM exterior door kit		
		Shipping not to exceed \$2,000.00 annually		

Item	Quantity	Description	Unit Price	Total Price
		TOTAL		

These are for estimated amount only. Actual orders may be for more or less.

Prices to include Totalcard Device License Fees

Must be Brand Specified in order to match existing stock.