



**INVITATION FOR BIDS**  
**OFFICE OF PROCUREMENT & CONTRACTS**

**1. INSTRUCTIONS FOR BIDDERS**

- a. Sealed bids will be received in the Office of Procurement & Contracts, Mississippi State University, for the purchase of the items listed herein.
- b. All bids must be received in the Office of Procurement & Contracts on or before the bid opening time and date listed herein. Delivery of bids must be during normal working hours, 8:00 a.m. to 5:00 p.m. CST, except on weekends and holidays when no delivery is possible.
- c. Bidders shall submit their bids either electronically or in a sealed envelope. To submit electronically, follow the instructions below. Bids CANNOT be emailed.
  - i. Sealed bids should include the bid number on the face of the envelope as well as the bidders' name and address. Bids should be sent to: 245 Barr Avenue, 610 McArthur Hall, Mississippi State, MS 39762.
  - ii. At this time we only accept non-ITS bids electronically. For electronic submission of bids, go to: [portal.magic.ms.gov](http://portal.magic.ms.gov) and use the RFX number on the next page as your reference number.
- d. All questions regarding this bid should be directed to the Office of Procurement & Contracts at 662-325-2550.

**2. TERMS AND CONDITIONS**

- a. All bids should be bid "FOB Destination"
- b. Bidders must comply with all rules, regulations, and statutes relating to purchasing in the State of Mississippi, in addition to the requirements on this form. General Bid Terms and Conditions can be found here:  
[https://www.procurement.msstate.edu/procurement/bids/Bid\\_General\\_Terms\\_May\\_2019\\_V2.pdf](https://www.procurement.msstate.edu/procurement/bids/Bid_General_Terms_May_2019_V2.pdf)
- c. Any contract resulting from this Invitation for Bid shall be in substantial compliance with Mississippi State University's Standard Contract Addendum:  
<https://www.procurement.msstate.edu/contracts/standardaddendum.pdf>

**Bid Number/RFX Number: 24-71/RFX #3160006771**

**Opening Date: August 20, 2024 at 2:00 p.m.**

**Description: Furnish Children’s Educational Materials**

Vendor Name: \_\_\_\_\_

Vendor Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Days the Offer is Firm: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

<b>Quantity</b>	<b>Description</b>	<b>Unit Price</b>	<b>Total Price</b>
54	Soft Book Display with 2 shelves 16 x 30 x 24		
108	Wooden Tabletop Easel 19.25 x 21 x 17.5		
48	White Play Sand 25 pound Bag		
54	Adjustable Sand and Water Table 19-25 inches height		
49	Kinetic Sand 3 lbs		
54	Plastic Activity Bin - Set of 4 - 22.5 x 19.5 x 6 Assorted Colors		
54	Plastic Activity Trays - Set of 5 - 15 x 10.5 x 1 - Assorted Colors		
45	Jumbo Knob Puzzles - Set of 7 14 x 12		
43	Chunky Raised Puzzles - 12 x 9		
47	Learning Puzzles - Set of 3		

55	Chunky 30x36 Rectangle Table with Adjustable Legs - Blue 15-24 inch heights		
275	Chunky Stackable Chair - Blue - 9.5" Seat Height 19x15x15		
54	Sturdy Wooden See All Storage Center with Bins 14x26x14		
55	Home Kitchen 48x45x12		
54	Wagon for Two 42.5x20.25		
53	Little Tikes Basket Ball Set with Ball 22 x 23.75 x 61		
67	Blue Wheelbarrow 31 x 17.5 x 16		
54	Standard Unit Blocks - 60 Count 5.25x12.5x15		
55	Textured Playground Balls - Set of 7 - Varies sizes 5" and 7" balls		
54	Oval Blue Striped Carpet 6' x 9'		
78	Raised Garden Kit 4 x 4 x 6		
52	Sports Activity Center 29 x 27 x 15.5		
54	Neat & Tiddy Cottage Playhouse 49.75x53.25x33.75		
15	Swing Security Gate 28 x 42 x 26		
8	Vinyl Thick Rest Mat 48 x 24 x 2		
14	Tikes Cozy Truck - 18 months - 5 years		
67	Picnic Table with Umbrella 42 x 38 x 19		
31	Mini Storage Unit with Solid Backing 24 x 24 x 15		
	<b>TOTAL</b>		

Furnish Children's Educational materials to seventy-one (71) home care providers throughout The State of Mississippi. The Nurturing Homes Initiative project will determine and provide a list of all specific items and quantities each participating provided is to receive from the attached list of children's educational materials.

All items awarded to one vendor.

NHI will provide awarded vendor with list of providers including shipping/ physical address, contact name and phone number and specific items & quantities to be drop shipped to the provider's location.

Terms - FOB destination.

Vendor is responsible for providing proof of delivery if requested for any order.

MSU not liable for any shipping charge.