



INVITATION FOR BIDS
OFFICE OF PROCUREMENT & CONTRACTS

1. INSTRUCTIONS FOR BIDDERS

- a. Sealed bids will be received in the Office of Procurement & Contracts, Mississippi State University, for the purchase of the items listed herein.
- b. All bids must be received in the Office of Procurement & Contracts on or before the bid opening time and date listed herein. Delivery of bids must be during normal working hours, 8:00 a.m. to 5:00 p.m. CST, except on weekends and holidays when no delivery is possible.
- c. Bidders shall submit their bids in a sealed envelope.
 - i. Sealed bids should include the bid number on the face of the envelope as well as the bidders' name and address. Bids should be sent to: 245 Barr Avenue, 610 McArthur Hall, Mississippi State, MS 39762.
- d. All questions regarding this bid should be directed to the Office of Procurement & Contracts at 662-325-2550.

2. TERMS AND CONDITIONS

- a. All bids should be bid "FOB Destination"
- b. Bidders must comply with all rules, regulations, and statutes relating to purchasing in the State of Mississippi, in addition to the requirements on this form. General Bid Terms and Conditions can be found here:
https://www.procurement.msstate.edu/procurement/bids/Bid_General_Terms_May_2019_V2.pdf
- c. Any contract resulting from this Invitation for Bid shall be in substantial compliance with Mississippi State University's Standard Contract Addendum:
<https://www.procurement.msstate.edu/contracts/standardaddendum.pdf>

ITS Bid Number: 24-72

Opening Date: August 22, 2024 at 2:00 p.m.

Description: Cisco Webex A-SPK-EDU Renewal

Vendor Name: _____

Vendor Address: _____

Telephone Number: _____

Days the Offer is Firm: _____

Authorized Signature: _____

Name: _____

Title: _____

Item	Quantity	Description	Unit Price	Total Price
3800	3 Years	Cisco Webex A-SPK-EDU Renewal		

Mississippi State University is seeking to renew their existing Cisco Webex for Education Enterprise Agreement to provide collaboration into their Canvas LMS solution. This Enterprise Agreement will also provide Webex and Webex Teams for select MSU Full Time Employees and Students. MSU currently has 3,800 FTE (Knowledge Workers) and with growth estimates 23,000 students.

Cisco Webex for Higher Education Solution

- (3800 user) Webex Teams – Enterprise Edition (EDU) which includes:
 - (3800 user) Business Messaging , Basic Meeting, Cloud Advanced Meetings
 - Webex VoIP
 - (3800 user) Toll Users Employee Count (Included at no cost for Education Solution)
 - Basic Support for Webex
 - Webex Pro Pack Control Hub EDU
 - (3800 user) Included Enterprise edition services
 - (32,160) Cloud Meetings/Cloud User Message Entitlement
 - (206,200 GB) Webex Teams Storage (20GB per KW and 5GB per student)
 - Uncapped Webex recording storage.
 - Canvas LMS Integration

- Cisco Webex Assistant
- Subscription should be a 3 Year agreement, paid annually.

Build of Materials:

A-SPK-EDU	Collaboration Flex Plan for Education	1
A-SPK-EDU-HUB-PRO	Pro Pack for Cisco Webex Control Hub (1)	3800
A-SPK-ND-SR-X	Cisco Spark Devices upfront purchase registration	4560
A-SPK-M3MCTCECSC	Cloud Meetings/Cloud User Message Entitlement	32160
A-SPK-EMP-WXSTG-X	Included Cisco WebEx Storage	50
A-SPK-EDU-VOIP	Included VoIP for EDU (1)	1
A-FLEX-WXA-MTG-ENT	Webex Assistant for Meetings Entitlement	26800
A-SPK-EDUEC-TEC	Toll Employee Count	26800
A-SPK-EMP-RMSTG-X	Included file storage (1)	206200
A-FLEX-EDGAUD-USER	A-FLEX Webex Edge Audio	3800
SVS-SPK-SUPT-BAS	Collaboration Support Services - Basic Support	1
A-FLEX-WXA-MTG-EDU	Webex Assistant for Webex Meetings - EDU	26800
A-SPK-EDUEC-CM-M	Cloud Meetings	3800

Initial Term - 36.00 Months | Auto Renewal Term - 0 Months | Billing Model - Annual Billing | Requested Start Date - 24-Aug-2024 | Requested End Date - 23-Aug-2027 | Advance Drawdown - 0

Specifications:

- All Items will be awarded to a single vendor
- No substitutions accepted
- Vendor must be a Certified Cisco Partner and provide proof of partnership

If current Webex Promotion for Education is not available, please quote the replacement Webex option for Education. Only Webex solutions will be accepted.