

Mississippi State University
Notice of Proposed Sole Source Purchase

245-149

Mississippi State University anticipates purchasing the item(s) listed below as a sole source purchase. Anyone objecting to this purchase shall follow the procedures outlined below.

1. Commodity or commodities to be purchased (make, model, description):

Mathworks Matlab Academic License Renewal

2. Explanation of the need to be fulfilled by this item(s), how is it unique from all other options, and why it is the only one that can meet the specific needs of the department:

Matlab is utilized across the world among all ECE Departments for teaching and research.

Particular to the ECE Department at MSU Matlab is utilized for our required undergraduate classes in Signal Processing, Power Systems, Controls, and Circuits. Faculty and graduate students utilize Matlab for research projects modeling and simulation.

Matlab toolkits have been utilized by ECE for several years and continuing the licensing will ensure that students and faculty do not observe a disruption in course delivery and research production.

3. Name of company/individual selling the item and why that source is the only possible source that can provide the required item(s):

The Matlab Academic Suite is only sold by Mathworks directly.

4. Estimated cost of item(s) and an explanation why the amount to be expended is considered reasonable:

The cost for this renewal is \$14,426.36. The faculty using this software originally did cost analysis with linear algebra solution software and found this to be much less expensive.

Having said that, the original purchase price for this software was significant. Not renewing would result in the loss of a significant financial investment.

5. Explanation of the efforts taken by the department to determine this is the only source and the efforts used to obtain the best possible price:

Mathworks provided a letter that they are the only seller available to purchase through.

Any person or entity that objects and proposes that the commodity listed is not sole source and can be provided by another person or entity shall submit a written notice to:

Jennifer Mayfield
Director of Procurement & Contracts
jmayfield@procurement.msstate.edu

Subject Line must read “Sole Source Objection”

The notice shall contain a detailed explanation of why the commodity is not a sole source procurement. Appropriate documentation shall also be submitted if applicable.

If after a review of the submitted notice and documents, MSU determines that the commodity in the proposed sole source request can be provided by another person or entity, then MSU will withdraw the sole source request publication from the procurement portal website and submit the procurement of the commodity to an advertised competitive bid or selection process.

If MSU determines after review that there is only one (1) source for the required commodity, then MSU will appeal to the Public Procurement Review Board. MSU will have the burden of proving that the commodity is only provided by one (1) source.