

Mississippi State University
Notice of Proposed Sole Source Purchase
245-87

Mississippi State University anticipates purchasing the item(s) listed below as a sole source purchase. Anyone objecting to this purchase shall follow the procedures outlined below.

Commodity or commodities to be purchased (make, model, description):

Examsoft (<http://examsoft.com>)

ExamSoft is a computer-based testing and assessment-management resource that allows us to track and report data to teaching outcomes, in addition to program curriculum, and create and maintain secure exams with unlimited item capacity.

Explanation of the need to be fulfilled by this item(s), how it is unique from all other options, and why it is the only one that can meet the specific needs of the department:

This tool will align curricula to ARC-PA accreditation standards. Exam soft will enable us to create secure exams and track student competencies and course curricula during the didactic phase of the program. Exam soft offers unique capabilities in one program, such as tracking and managing student competencies with our curriculum, identifying teaching methods to learning outcomes, creating and maintaining secure exams that can be controlled by faculty members and approved by coordinators. Another unique factor of Exam soft is that it provides unlimited item capacity.

Name of company/individual selling the item and why that source is the only possible source that can provide the required item(s):

The name of the company is Exam Soft. While other companies offer programs specifically designed for the clinical year, Exam Soft is designed to meet the needs we are currently facing during the didactic portion of the PA Program. As a program, we have experienced the need for assistance in these areas.

Estimated cost of item(s) and an explanation why the amount to be expended is considered reasonable:

ORDER FORM TERM 1

Term	Product Name	Term Start Date	Term End Date	License Fee	Quantity	Net Total
1	ExamSoft Complete Solution	5/10/2025	12/31/2025	USD 52.04	200.00	USD 10,408.00
1	LMS Integration Maintenance : Canvas	5/10/2025	12/31/2025	USD 0.00	200.00	USD 0.00
1	SSO Integration : SAML	5/10/2025	12/31/2025	USD 0.00	200.00	USD 0.00
1	ExamSoft Complete Solution	1/1/2026	5/9/2026	USD 52.04	200.00	USD 10,408.00
1	LMS Integration Maintenance : Canvas	1/1/2026	5/9/2026	USD 0.00	200.00	USD 0.00
1	SSO Integration : SAML	1/1/2026	5/9/2026	USD 0.00	200.00	USD 0.00
ORDER FORM TERM 1 TOTAL:						USD 20,816.00

Net Total: **USD 20,816.00**

Explanation of the efforts taken by the department to determine this is the only source and the efforts used to obtain the best possible price:

An effort was made to research several different companies. After researching comparable options, I found that this is the only software that can meet our current needs. All other companies are geared more towards the clinical year students, and the program needs are for the clinical and didactic year.

Any person or entity that objects and proposes that the commodity listed is not a sole source and can be provided by another person or entity shall submit a written notice to:

Jennifer Mayfield, CPPO
 Director of Procurement & Contracts
jmayfield@procurement.msstate.edu

The subject line must read "Sole Source Objection"

The notice shall contain a detailed explanation of why the commodity is not a sole source procurement. Appropriate documentation shall also be submitted if applicable.

If, after a review of the submitted notice and documents, MSU determines that the commodity in the proposed sole source request can be provided by another person or entity, then MSU will withdraw the sole source request publication from the procurement portal website and submit the procurement of the commodity to an advertised competitive bid or selection process.

If MSU determines after review that there is only one (1) source for the required commodity, then MSU will appeal to the Public Procurement Review Board. MSU will have the burden of proving that the commodity is only provided by one (1) source.