

**Mississippi State University**  
**Notice of Proposed Sole Source Purchase**

**256-063**

Mississippi State University anticipates purchasing the item(s) listed below as a sole source purchase. Anyone objecting to this purchase shall follow the procedures outlined below.

1. Commodity or commodities to be purchased (make, model, description):

- 1x: Upper guide 33EC086A114/Lower guide 33EC096A102
- 2x: Energizer Plates Z248W0201500
- 1x: V guide 33EC085A708
- 1x: Guide for wire threading 33EC086A427
- 1x: Needle Z491J0007000
- 1x: Felt pad 33EC100B422
- 1x: Jet Nozzle 33EC086A118
- 2x: Pinch roller 18EC100A701
- 1x: Tension roller 33EC100B403=2
- 2x: O-Ring for AWT Jet Nozzle Z261P3102202
- 2x: O-Ring for Dust Protection Mesh Z261A3101101
- 2X: Dust Protection Mesh

2. Explanation of the need to be fulfilled by this item(s), how is it unique from all other options, and why it is the only one that can meet the specific needs of the department:

These parts only come from the manufacturer Makino. They are designed specifically for this machine.

3. Name of company/individual selling the item and why that source is the only possible source that can provide the required item(s):

Makino is the Company. The parts in question are designed specifically for the machine.

4. Estimated cost of item(s) and an explanation why the amount to be expended is considered reasonable:

\$6,835.00

It's considered reasonable because we are not getting many of each part. We do not have backups of these parts, and without them we cannot fix the machine if it breaks.

5. Explanation of the efforts taken by the department to determine this is the only source and the efforts used to obtain the best possible price:

With how specific the machine is, the parts in question were designed by and only for Makino. The parts are sold exclusively by the company.

Any person or entity that objects and proposes that the commodity listed is not sole source and can be provided by another person or entity shall submit a written notice to:

Jennifer Mayfield, CPPO

Director of Procurement & Contracts

[jmayfield@procurement.msstate.edu](mailto:jmayfield@procurement.msstate.edu)

Subject Line must read "Sole Source Objection"

The notice shall contain a detailed explanation of why the commodity is not a sole source procurement. Appropriate documentation shall also be submitted if applicable.

If after a review of the submitted notice and documents, MSU determines that the commodity in the proposed sole source request can be provided by another person or entity, then MSU will withdraw the sole source request publication from the procurement portal website and submit the procurement of the commodity to an advertised competitive bid or selection process.

If MSU determines after review that there is only one (1) source for the required commodity, then MSU will appeal to the Public Procurement Review Board. MSU will have the burden of proving that the commodity is only provided by one (1) source.