



**INVITATION FOR BIDS**  
**OFFICE OF PROCUREMENT SERVICES**

**1. INSTRUCTIONS FOR BIDDERS**

- a. Sealed bids will be received in the Office of Procurement Services, Mississippi State University, for the purchase of the items listed herein.
- b. All bids must be received in the Office of Procurement Services on or before the bid opening time and date listed herein. Delivery of bids must be during normal working hours, 8:00 a.m. to 5:00 p.m. CST, except on weekends and holidays when no delivery is possible.
- c. Bidders shall submit their bids either electronically, in Bully Buy, or in a sealed envelope. Bids CANNOT be emailed
  - a. Sealed bids should include the bid number on the face of the envelope as well as the bidders' name and address. Bids should be mailed to : 405 Garrard Road E, Starkville, MS 39759.
- d. All questions regarding this bid should be directed to the Office of Procurement Services at 662-325-2550.

**2. TERMS AND CONDITIONS**

- a. All bids should be bid "FOB Destination"
- b. Bidders must comply with all rules, regulations, and statutes relating to purchasing in the State of Mississippi, in addition to the requirements on this form. General Bid Terms and Conditions can be found here:  
[https://www.procurement.msstate.edu/procurement/bids/Bid\\_General\\_Terms\\_May\\_2019\\_V2.pdf](https://www.procurement.msstate.edu/procurement/bids/Bid_General_Terms_May_2019_V2.pdf)
- c. Any contract resulting from this Invitation for Bid shall be in substantial compliance with Mississippi State University's Standard Contract Addendum:  
<https://www.contracts.msstate.edu/resources/standard-forms>

**Bid Number: MSU2026056**

**Opening Date: Thursday March 26, 2026 at 2:00 p.m.**

**Description: SAS Education Analytical Suite for Teaching and Research Licenses and SAS Education Analytical Suite Administration Licenses**

Vendor Name: \_\_\_\_\_

Vendor Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Days the Offer is Firm: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

<b>Item</b>	<b>Quantity</b>	<b>Description</b>	<b>Unit Price</b>	<b>Total Price</b>
1	Medium University	SAS Education Analytical Suite– Teaching and Research - 7/1/26 – 6/30/27 Annual Price		
2	10	SAS Education Analytical Suite- Administrative - 7/1/26 – 6/30/27 Annual Price		
		Total one year cost		

Mississippi State University (MSU) is seeking competitive bids for the SAS Education Analytical Teaching and Research campus-wide licenses and 10 installs for SAS Education Analytical Suite Administrative licenses.

- SAS Education Analytical Suite – Teaching and Research Campus-wide, Unlimited licenses
- SAS Education Analytical Suite -- Administrative licenses, 10 installs

SAS Education Analytical Suite Teaching and Research Licenses:

These licenses must allow unrestricted installation and use by MSU faculty, staff, and students for teaching and research purposes. Installations must be permitted on both university-owned and personally owned devices.

SAS Education Analytical Suite Administrative Licenses 10 Installs:

These licenses allow MSU faculty and staff to use SAS in support of activities associated with MSU operations as a post-secondary institution, including institutional research. "Institutional Research" means research activities related to the reporting and analytics about the students for the internal benefit of MSU operations as a post-secondary institution. Installations must be permitted on both university-owned and personally owned devices.

Contract terms and pricing:

MSU requests pricing for a five-year subscription period structured as follows:

Initial one-year subscription period July 1, 2026 – June 30, 2027

Optional four-year period: July 1, 2027- June 30<sup>th</sup>, 2031

For the optional four-year period the vendor should provide pricing or price increases so that we can have the option to renew for an additional four, one-year periods. The total life of the contract shall not exceed 5 years total.