



INVITATION FOR BIDS
OFFICE OF PROCUREMENT SERVICES

1. INSTRUCTIONS FOR BIDDERS

- a. Sealed bids will be received in the Office of Procurement Services, Mississippi State University, for the purchase of the items listed herein.
- b. All bids must be received in the Office of Procurement Services on or before the bid opening time and date listed herein. Delivery of bids must be during normal working hours, 8:00 a.m. to 5:00 p.m. CST, except on weekends and holidays when no delivery is possible.
- c. Bidders shall submit their bids either electronically, in Bully Buy, or in a sealed envelope. Bids CANNOT be emailed
 - a. Sealed bids should include the bid number on the face of the envelope as well as the bidders' name and address. Bids should be mailed to : 405 Garrard Road E, Starkville, MS 39759.
- d. All questions regarding this bid should be directed to the Office of Procurement Services at 662-325-2550.

2. TERMS AND CONDITIONS

- a. All bids should be bid "FOB Destination"
- b. Bidders must comply with all rules, regulations, and statutes relating to purchasing in the State of Mississippi, in addition to the requirements on this form. General Bid Terms and Conditions can be found here:
https://www.procurement.msstate.edu/procurement/bids/Bid_General_Terms_May_2019_V2.pdf
- c. Any contract resulting from this Invitation for Bid shall be in substantial compliance with Mississippi State University's Standard Contract Addendum:
<https://www.contracts.msstate.edu/resurces/standard-forms>

Bid Number: MSU2026066

Opening Date: Wednesday April 29, 2026 at 2:00 p.m.

Description: Paper Towels and Tissues

Vendor Name: _____

Vendor Address: _____

Telephone Number: _____

Email Address: _____

Days the Offer is Firm: _____

Authorized Signature: _____

Name: _____

Title: _____

Item	Description	Unit Price	Total Price
1	Georgia-Pacific Pro Paper Towels (MFG #: GPC26490)	CASE	
2	Georgia-Pacific Pro Bath Tissue (MFG #: GPC11728)	CASE	

Provide Georgia-Pacific Pro Paper Towels and Georgia-Pacific Pro Bath Tissue for the period of July 1, 2026, through June 30, 2027.

Paper Towels must meet the following specifications:

- GP Pro Georgia-Pacific Pacific Blue Ultra 8” High-Capacity Paper Towel Rolls
- MFG #: GPC26490
- Description: Hardwound 1-Ply Roll Towels
- Color: White
- Roll Width: 7.8”
- Feet per roll: 1,150’
- Rolls per case: 6

Bath Tissue must meet the following specifications:

- GP Pro Georgia-Pacific Pacific Blue Ultra Coreless 2-Ply Toilet Paper
- MFG #: GPC11728
- Description: 2-Ply White Coreless Bath Tissue
- Color: White
- Decoration: No Emboss
- Roll Width x Length: 3.25" x 4.05"
- Rolls per case: 24

Paper towels must fit Pacific Blue Ultra Towel dispensers.

Bath Tissue must fit Pacific Blue Ultra Coreless Toilet Paper dispensers.

It is estimated that approximately 2,000 cases of each product will be ordered over the course of a year.

Orders for each product will be placed at a minimum rate of 200 cases per order.

Vendor must deliver products within 14 days of order being placed.

Primary and Secondary vendors will be selected, and products will be purchased on an individual basis. The secondary vendor will only be used if the primary vendor cannot provide the items on schedule.