



MISSISSIPPI STATE
UNIVERSITY™

INVITATION FOR BIDS

OFFICE OF PROCUREMENT SERVICES

1. INSTRUCTIONS FOR BIDDERS

- a. Sealed bids will be received in the Office of Procurement Services, Mississippi State University, for the purchase of the items listed herein.
- b. All bids must be received in the Office of Procurement Services on or before the bid opening time and date listed herein. Delivery of bids must be during normal working hours, 8:00 a.m. to 5:00 p.m. CST, except on weekends and holidays when no delivery is possible.
- c. Bidders shall submit their bids either electronically, in Bully Buy, or in a sealed envelope. Bids CANNOT be emailed
 - a. Sealed bids should include the bid number on the face of the envelope as well as the bidders' name and address. Bids should be mailed to : 405 Garrard Road E, Starkville, MS 39759.
- d. All questions regarding this bid should be directed to the Office of Procurement Services at 662-325-2550.

2. TERMS AND CONDITIONS

- a. All bids should be bid "FOB Destination"
- b. Bidders must comply with all rules, regulations, and statutes relating to purchasing in the State of Mississippi, in addition to the requirements on this form. General Bid Terms and Conditions can be found here:
https://www.procurement.msstate.edu/procurement/bids/Bid_General_Terms_May_2019_V2.pdf
- c. Any contract resulting from this Invitation for Bid shall be in substantial compliance with Mississippi State University's Standard Contract Addendum:
<https://www.contracts.msstate.edu/resources/standard-forms>

Bid Number: MSU2026103

Opening Date: Wednesday September 9, 2026 at 2:00 p.m.

Description: New Electric Powered Forklift

Vendor Name: _____

Vendor Address: _____

Telephone Number: _____

Email Address: _____

Days the Offer is Firm: _____

Authorized Signature: _____

Name: _____

Title: _____

Item	Quantity	Description	Unit Price	Total Price
1	1	New Electric Powered Forklift		

ACI seeks bids for one new electric-powered forklift for manufacturing, warehouse, tooling, and materials handling operations. Equipment shall meet or exceed all specifications listed in this solicitation.

Minimum Required Specifications

- Electric-powered drive system suitable for indoor and outdoor operation.
- Minimum lift capacity: 10,000 lbs.
- Travel speed greater than 4 mph.
- Hydraulic power steering.
- Maximum fork height greater than 198 inches.
- Load backrest of 48 inches minimum height.
- Industrial traction battery included.
- Minimum 5-year battery warranty.
- Battery charger included.

- Minimum 3-year manufacturer warranty covering parts and labor.
- OSHA-compliant operator restraint system, backup alarm, horn, overhead guard, LED lights, and warning beacon.

Vendor Requirements

Provide manufacturer, model, technical specifications, compliance statement, warranty information, delivery schedule, Mississippi service support information, and complete pricing.

Delivery Requirements

Deliver FOB Destination to Mississippi State University, Advanced Composites Institute, Mississippi State, MS 39762.

Evaluation Criteria

Compliance, cost, warranty coverage, service support, delivery schedule, and vendor experience.

Environmental Compliance Requirements

- Forklift shall be fully electric with zero direct operating emissions.
- Battery system shall comply with applicable federal, state, and local environmental regulations.
- Provide battery recycling and end-of-life disposal guidance.
- Provide battery energy efficiency and expected service life information.
- Provide SDS documentation where applicable.
- Certify compliance with applicable EPA, OSHA, and environmental regulations.

Environmental Certifications (Preferred)

Environmental certifications are encouraged but not required and will not be used as pass/fail criteria. ISO 14001, UL-listed battery systems, EPA-recognized programs, and similar certifications may be considered value-added features during evaluation.

Required Compliance Documentation

- Written certification of environmental compliance.
- Battery safety and environmental compliance documentation.
- Battery recycling and disposal guidance.
- Safety Data Sheets (SDS), where applicable.