



MISSISSIPPI STATE
UNIVERSITY™

INVITATION FOR BIDS

OFFICE OF PROCUREMENT SERVICES

1. INSTRUCTIONS FOR BIDDERS

- a. Sealed bids will be received in the Office of Procurement Services, Mississippi State University, for the purchase of the items listed herein.
- b. All bids must be received in the Office of Procurement Services on or before the bid opening time and date listed herein. Delivery of bids must be during normal working hours, 8:00 a.m. to 5:00 p.m. CST, except on weekends and holidays when no delivery is possible.
- c. Bidders shall submit their bids either electronically, in Bully Buy, or in a sealed envelope. Bids CANNOT be emailed
 - a. Sealed bids should include the bid number on the face of the envelope as well as the bidders' name and address. Bids should be mailed to : 405 Garrard Road E, Starkville, MS 39759.
- d. All questions regarding this bid should be directed to the Office of Procurement Services at 662-325-2550.

2. TERMS AND CONDITIONS

- a. All bids should be bid "FOB Destination"
- b. Bidders must comply with all rules, regulations, and statutes relating to purchasing in the State of Mississippi, in addition to the requirements on this form. General Bid Terms and Conditions can be found here:
https://www.procurement.msstate.edu/procurement/bids/Bid_General_Terms_May_2019_V2.pdf
- c. Any contract resulting from this Invitation for Bid shall be in substantial compliance with Mississippi State University's Standard Contract Addendum:
<https://www.contracts.msstate.edu/resources/standard-forms>

Bid Number: MSU2026106

Opening Date: Tuesday September 22, 2026 at 2:00 p.m.

Description: Replace the interior fill media for all three of the Marley Cooling Towers

Vendor Name: _____

Vendor Address: _____

Telephone Number: _____

Email Address: _____

Days the Offer is Firm: _____

Authorized Signature: _____

Name: _____

Title: _____

Item	Quantity	Description	Unit Price	Total Price
1	3	Replace the interior fill media for all three of the Marley Cooling Towers		

Provide supervision, labor, travel, equipment and materials for the following:

Replace the interior fill media for all three cells of the Marley Cooling Tower: model NC8409SG, serial number 10108367 at

Mississippi State University
College of Veterinary Medicine
240 Wise Center Drive
Mississippi State, MS 39762

- Demo existing fill from each of the three tower cells
- Install New Marley MX75 fill media in each tower (including new tube supports and attaching hardware)

- Replace all damaged nozzles in hot-water basins in each tower cell
- Ensure proper tower operations upon completion
- Clean debris from project after completion

There will be an on-site visit on Tuesday September 8 at 10:00 a.m. You will need to meet at the CVM cooling towers at the rear of the compound. If you would like to attend, please email me at dlr146@msstate.edu .