

Mississippi State University
Request for Proposals (RFP) MSU2026112
Institutional Repository, Digital Collections, ETD,
and Journal Hosting Platform

Questions and Answers

October 22, 2026

See below the questions asked and answered for RFP MSU2026112 and use this information to respond accordingly.

1. Page 13 Section 16 provides a link to access MSU's standard contract and Standard Addendum (<https://www.contracts.msstate.edu/resources/standard-forms>). Which documents from that site are we to download and review? **The “Standard Services Contract” and “MSU”s Standard Contract Addendum”**
2. Page 12 Section 11 states MSU's intention to enter into a one-year contract with four, one-year options. Do you want pricing in our proposal for just the one-year base, or do you also want it for the four option years? **We want to see the pricing for the entire contract term broken into five, one-year long segments.**
3. Page 7 Section 5 lists an estimated "Contract Effective Date" as December 1, 2026. Do you have an estimated go-live date? **No specific date, but “as soon as possible” is desired.**
4. Could you clarify what is meant by “multiple view options” for primary files? What types of views or functionality are you looking for? **It's that you can choose to allow users to download a file and/or view it in an embedded viewer (PDFs, selected image and video filetypes). Images can also be displayed in slideshows. Also, it would be nice if files could be downloaded in multiple sizes.**
5. Please confirm if we should submit our possible agreement with the RFP or a statement identifying any exceptions to the RFP Terms and Conditions. **You can submit an agreement but we ALSO want something showing clauses you consider exceptions.**