INVITATION FOR BIDS
OFFICE OF PROCUREMENT SERVICES

1. INSTRUCTIONS FOR BIDDERS

a. Sealed bids will be received in the Office of Procurement Services, Mississippi State University, for the purchase of the items listed herein.

b. All bids must be received in the Office of Procurement Services on or before the bid opening time and date listed herein. Delivery of bids must be during normal working hours, 8:00 a.m. to 5:00 p.m. CST, except on weekends and holidays when no delivery is possible.

c. Bidders shall submit their bids either electronically, in Bully Buy, or in a sealed envelope. Bids CANNOT be emailed
   a. Sealed bids should include the bid number on the face of the envelope as well as the bidders' name and address. Bids should be mailed to : 245 Barr Avenue, 610 McArthur Hall, Mississippi State, MS 39762.

d. All questions regarding this bid should be directed to the Office of Procurement Services at 662-325-2550.

2. TERMS AND CONDITIONS

a. All bids should be bid "FOB Destination"

b. Bidders must comply with all rules, regulations, and statutes relating to purchasing in the State of Mississippi, in addition to the requirements on this form. General Bid Terms and Conditions can be found here: https://www.procurement.msstate.edu/procurement/bids/Bid_General_Terms_May_2019_V2.pdf

c. Any contract resulting from this Invitation for Bid shall be in substantial compliance with Mississippi State University's Standard Contract Addendum: https://www.contracts.msstate.edu/resources/standard-forms

Bid Number: MSU2026117
Opening Date: Wednesday December 9, 2026 @2:00 p.m.
Description: ClearID Physical Access Management Platform

Vendor Name: _____

Vendor Address: _____

Telephone Number: _____

Email Address: _____

Days the Offer is Firm: _____

Authorized Signature: _____

Name: _____

Title: _____

Item	Quantity	Description	Unit Price	Total Price
1	year	FY26-27 Annual Clear ID		
2	year	FY27-28 Annual Clear ID		
3	year	FY28-29 Annual Clear ID		
4	year	FY29-30 Annual Clear ID		

Mississippi State University is requesting sealed bids to establish a (4) year contract billed annually to Furnish ClearID a commercially available, vendor-supported, solution to manage access rights for cardholders in the Genetec Security Center platform. This solution must be fully compatible with our existing Genetec Synergis access control system.

The selected solution shall be a purpose-built physical access management and identity governance solution designed to automate physical access requests, approvals, provisioning, reviews, and visitor workflows within the existing Genetec Security Center Synergis environment.

1. **Product Requirements**

The proposed solution must meet **all** the following minimum requirements:

1.1 General Requirements

- Integrates with Genetec Security Center Unified Security Platform
- Must be scalable
- Cloud-based infrastructure and security
    - The system must be cloud-based, with a strong data security and backup plan. Vendors should provide applicable security certifications, such as SOC2 and HECVAT Lite, to ensure compliance with industry standards

1.2 Integration Requirements

- Native/ unified integration with Genetec Security Center Synergis, without requiring third-party middleware, plug-ins, or custom API development to perform core physical access-rights management functions.

1.3 Key Features

- Self-service portal – gives faculty, staff and students a way to request new access privileges and invite visitors.
- Automated workflows – rely on automated workflows approve or reject and process access and visit requests
- Audit trails – get tracking and reports for every operation associated with an identity for temporary to permanent access requests and approvals.
- Connectivity to authoritative identity sources – ability to consume identity and attribute information from enterprise systems including HR, identity management, directory, and other authoritative university data sources for automated lifecycle management.
- Automated lifecycle management – automatically provision, modify, or revoke physical access rights based on changes to identity attributes supplied by authoritative university

systems, including employee role, job title, department, location, student affiliation, academic program, or other configurable attributes.

- Visitor management – provide workflow-based visitor management supporting pre-registration and walk-in visitors, visitor check-in/check-out, temporary visitor identification/badging, temporary physical access provisioning, and host notification.

- Access Certification/ Review - The solution shall support periodic access reviews that allow designated area or role owners to review, validate, approve, modify, or revoke physical access privileges. The solution shall support scheduled access reviews and maintain an auditable record of review activity.

- Delegated access management – designated area owners, supervisors, or department administrators shall be able to review and approve access requests for the areas and/or personnel for which they are responsible without requiring routine intervention by central access control operators.

2.0 Required Documentation

- Vendor shall provide line item pricing for supporting 38,000 cardholders.
- Vendor shall provide applicable security, cloud-assurance, and accessibility documentation, including the following where applicable: SOC 2 report, HECVAT/HECVAT Lite assessment, and current VPAT/accessibility conformance documentation.

It is anticipated that the contract will become effective as soon as all documentation has been completed & approved by all parties and a purchase order(s) is issued.