

Mississippi State University Notice of Proposed Sole Source Purchase

Mississippi State University anticipates purchasing the item(s) listed below as a sole source purchase. Anyone objecting to this purchase shall follow the procedures outlined below.

1. Commodity or commodities to be purchased (make, model, description):

CampusOptics is a cross-functional EH&S platform designed specifically for institutions of higher education. This platform provides a comprehensive, campus-wide solution for tracking safety data, handling inspections, and mitigating risks.

2. Explanation of the need to be fulfilled by this item(s), how unique it is from all other options, and why it is the only one that can meet the specific needs of the department:

Campus Optics is perfect for Environmental Health and Safety.
No other EH&S software provides the following combined capabilities:

- **Campus-Centric Spatial Hierarchy:** Maps safety assets, chemical footprints, and permits directly to specific campus buildings, floors, and rooms.
- **Unified Mobile Inspection Workflow:** Supports EH&S safety inspections as well as self-inspections performed by members of the campus community.
- **Inventory Management:** CampusOptics supports inventory management for chemical, biological, as well as radiological hazards.
- **Protocol Modules:** Customized protocols and review/approval workflows can be established in the system to support safety and compliance initiatives.
- **Cross-Departmental Collaboration:** Connects EH&S personnel, facilities teams, lab researchers, along with other members of the campus community within a single ecosystem to eliminate data silos.
- **Higher Education Pricing and Framework:** Offers an enterprise-wide licensing model built specifically for university procurement standards and scale.

3. Name of company/individual selling the item and why that source is the only possible source that can provide the required item(s):

CampusOptics is the sole manufacturer and provider of this proprietary cloud-based platform. It is unique because it was designed from the ground up exclusively for higher education institutions.

4. Estimated cost of item(s) and an explanation why the amount to be expended is considered reasonable:

Estimated cost per year: \$36,000 with a 3% increase each year.

Which is in line with what we paid last year.

Impact of Non-Procurement:

Alternative software solutions require purchasing multiple disparate modules from different vendors. This would lead to higher costs, data fragmentation, and increased IT support overhead. Choosing another vendor would delay critical safety tracking, create compliance gaps, and hinder our ability to effectively serve the campus community.

5. Explanation of the efforts taken by the department to determine whether this is the only source and the efforts used to obtain the best possible price:

We tried to find another vendor that was compatible, but no other source offered what we needed but Campus optics.

Any person or entity that objects and proposes that the commodity listed is not sole source and can be provided by another person or entity shall submit a written notice to:

Jennifer Mayfield, CPPO

Director of Procurement Services, Chief Procurement Officer

jmayfield@procurement.msstate.edu

Subject Line must read "Sole Source Objection"

The notice shall contain a detailed explanation of why the commodity is not a sole source procurement. Appropriate documentation shall also be submitted if applicable.

If after a review of the submitted notice and documents, MSU determines that the commodity in the proposed sole source request can be provided by another person or entity, then MSU will withdraw the sole source request publication from the procurement portal website and submit the procurement of the commodity to an advertised competitive bid or selection process.

If MSU determines after review that there is only one (1) source for the required commodity, then MSU will appeal to the Public Procurement Review Board. MSU will have the burden of proving that the commodity is only provided by one (1) source.

