

**Mississippi State University  
Notice of Proposed Sole Source Purchase**

**256-084**

Mississippi State University anticipates purchasing the item(s) listed below as a sole source purchase. Anyone objecting to this purchase shall follow the procedures outlined below.

1. Commodity or commodities to be purchased (make, model, description):  
**(2)5' X 10' Slimline Series Aluminum Structure manufactured by Brasco International. Three sided; full rear and side walls; front-centered windscreen with two ADA openings. Dark bronze anodized aluminum finish. White acrylic dome roof with 12" aluminum plate for fascia and integral gutter. Three-way split ¼" clear tempered safety lass wall panels with tow horizontal mullions. 5' wall-mount aluminum bench with backrest. Solar lighting package with 55-watt rigid solar panel, one 32-amp hour battery, solar controller, vented enclosure, and 4.3-watt LED light for general shelter illumination**
  
2. Explanation of the need to be fulfilled by this item(s), how is it unique from all other options, and why it is the only one that can meet the specific needs of the department:  
**Since the inception of the SMART system, we have been installing the above-mentioned Brasco shelters at all our shelter locations. Our goal is to have consistent identity for all the locations. This is not only important for imagery, but also because we need consistent dimensions for display cases, advertising materials, signage, and ETA notification devices. By having a standard shelter, we can order parts and interchange components as needed.**
  
3. Name of company/individual selling the item and why that source is the only possible source that can provide the required item(s):  
**Brasco International, Inc. was the selected company when the first shelters were purchased for SMART with other companies being evaluated at the time**

4. Estimated cost of item(s) and an explanation why the amount to be expended is considered reasonable:  
**\$11,975.00 for (1) shelter. Considering the way all things structure related have escalated in cost over the past year, this price is in line with current costs.**
  
5. Explanation of the efforts taken by the department to determine this is the only source and the efforts used to obtain the best possible price:  
**Prior to selecting Brasco as the shelter of choice for the SMART transit system, other vendors were evaluated. This included reviewing the shelter design type and the cost. The SMART committee charged with making the decision for a shelter type chose to go with the Brasco International structure. This decision has proven to be a solid choice with the test of time in use.**

Any person or entity that objects and proposes that the commodity listed is not sole source and can be provided by another person or entity shall submit a written notice to:

Jennifer Mayfield, CPPO

Director of Procurement Services, Chief Procurement Officer

[jmayfield@procurement.msstate.edu](mailto:jmayfield@procurement.msstate.edu)

Subject Line must read "Sole Source Objection"

The notice shall contain a detailed explanation of why the commodity is not a sole source procurement. Appropriate documentation shall also be submitted if applicable.

If after a review of the submitted notice and documents, MSU determines that the commodity in the proposed sole source request can be provided by another person or entity, then MSU will withdraw the sole source request publication from the procurement portal website and submit the procurement of the commodity to an advertised competitive bid or selection process.

If MSU determines after review that there is only one (1) source for the required commodity, then MSU will appeal to the Public Procurement Review Board. MSU will have the burden of proving that the commodity is only provided by one (1) source.