

**Mississippi State University
Notice of Proposed Sole Source Purchase**

245-130

Mississippi State University anticipates purchasing the item(s) listed below as a sole source purchase. Anyone objecting to this purchase shall follow the procedures outlined below.

1. Commodity or commodities to be purchased (make, model, description):

VEX IQ Competition Kits (2nd Generation) SKU 228-7980

2. Explanation of the need to be fulfilled by this item(s), how is it unique from all other options, and why it is the only one that can meet the specific needs of the department:

These kits are required to build a competition robot to participate in VEX IQ robotics competitions. No other company makes these specific parts in these kits.

3. Name of company/individual selling the item and why that source is the only possible source that can provide the required item(s):

Vexrobotics.com is the sole source that produces these competition kits.

4. Estimated cost of item(s) and an explanation why the amount to be expended is considered reasonable:

The estimated cost is \$11,155.73 for 15 competition kits. This includes \$655.88 for shipping. Each kit costs \$699.99.

5. Explanation of the efforts taken by the department to determine this is the only source and the efforts used to obtain the best possible price:

I have searched the internet for other sites or manufacturers and vex robotics is the only source. I have also spoken with VEX sales manager and they stated that Vex Robotics is the sole source for these competition kits.

Any person or entity that objects and proposes that the commodity listed is not sole source and can be provided by another person or entity shall submit a written notice to:

Jennifer Mayfield, CPPO

Director of Procurement Services, Chief Procurement Officer

jmayfield@procurement.msstate.edu

Subject Line must read "Sole Source Objection"

The notice shall contain a detailed explanation of why the commodity is not a sole source procurement. Appropriate documentation shall also be submitted if applicable.

If after a review of the submitted notice and documents, MSU determines that the commodity in the proposed sole source request can be provided by another person or entity, then MSU will withdraw the sole source request publication from the procurement portal website and submit the procurement of the commodity to an advertised competitive bid or selection process.

If MSU determines after review that there is only one (1) source for the required commodity, then MSU will appeal to the Public Procurement Review Board. MSU will have the burden of proving that the commodity is only provided by one (1) source.

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