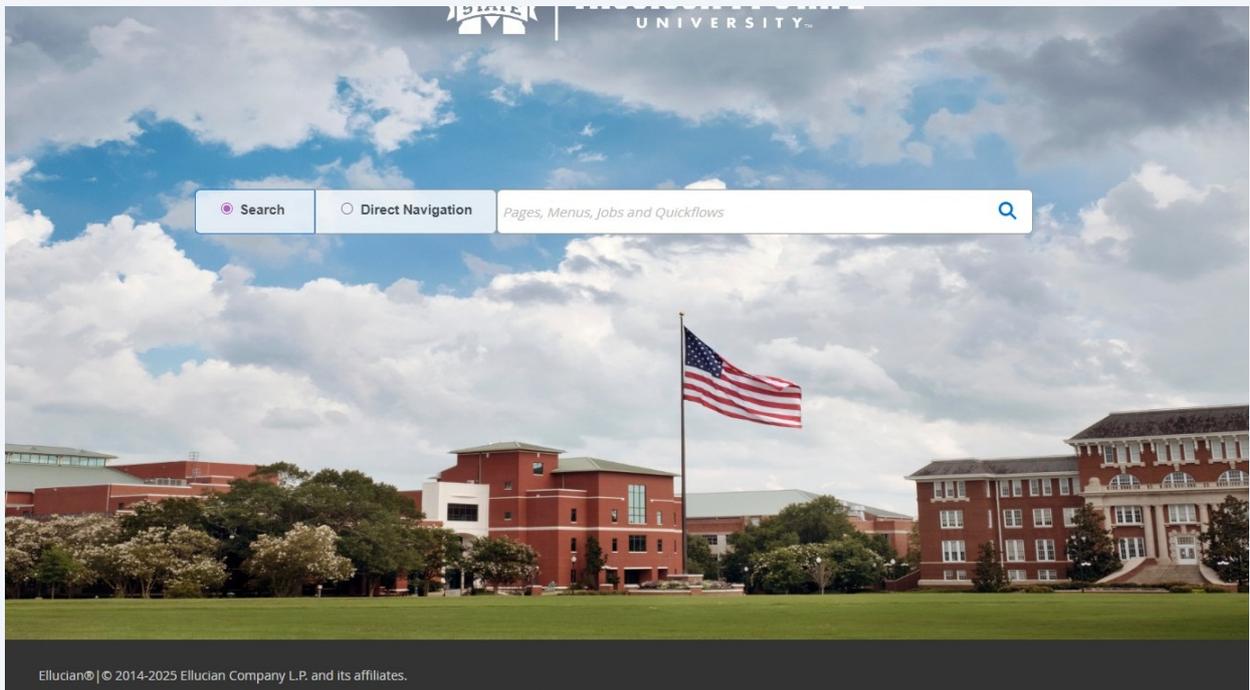


# Access Vendor Information Using FTMVEND



This guide will walk you through the process of accessing specific vendor information within the system using the FTMVEND code. Learn how to navigate the application and locate details by vendor last name.

## 1 Navigate to [Banner](#)



2 Click the "Pages, Menus, Jobs and Quickflows" field.



3 Type "FTMVEND"

#### 4 Click the three dots.

MISSISSIPPI STATE UNIVERSITY Vendor Maintenance FTMV ID 9.3.22 [MSU 1.0] (Prod-MSU)

Vendor:  Corporation:   
Last Name:  First Name:   
Middle Name:

Get Started: Fill out the fields above and press Go.

#### 5 Add name to last name first name field.

Remember if you use % it will search for works/ letters that may be before or after the name you list.

MISSISSIPPI STATE UNIVERSITY Entity Name/ID Search FTI IDEN 9.3.6 (Prod-MSU)

ENTITY NAME/ID SEARCH

Vendors  Proposal Personnel  
 Terminated Vendors  Financial Managers  
 Grant Personnel  Terminated Financial Managers

DETAILS

Basic Filter Advanced Filter

ID Last Name First Name Middle Name Entity Indicator

Add Another Field ...

ID	Last Name	First Name	Middle Name	Entity Indicator	Change Indicator	Vendor	Financial Manager	Agency	Grant Personnel	Proposal Per

1 of 1 Per Page

Case Insensitive Query  Case Sensitive Query

## 6 Double-click "Next Page"

DETAILS Settings Insert

Active filters: Last Name: Cole Clear All

ID	Last Name	First Name	Middle Name	Entity Indicator	Change Indicator	Vendor	Financial Manager	Agency	Grant Personnel	Proposal Per
902872405	Cole	Aaliyah		Person		Yes	No	No	No	No
AC3881	Cole	Aaliyah		Person	ID	Yes	No	No	No	No
904864688	Cole	Aidon	Jared	Person		Terminated	No	No	No	No
AJC507	Cole	Aidon	Jared	Person	ID	Terminated	No	No	No	No
930144685	Cole	Almee	Renee	Person	Name	Yes	No	No	No	No
904754305	Cole	Alana	Danielle	Person		Terminated	No	No	No	No
AC2736	Cole	Alana	Danielle	Person	ID	Terminated	No	No	No	No
940087858	Cole	Alexander	Bryant	Person		Terminated	No	No	No	No
ABC104	Cole	Alexander	Bryant	Person	ID	Terminated	No	No	No	No
902845460	Cole	Alford	Jackson	Person		Terminated	No	No	No	No
AJC797	Cole	Alford	Jackson	Person	ID	Terminated	No	No	No	No
904370131	Cole	Amanda	Raye	Person	Name	Terminated	No	No	No	No
904100473	Cole	Amelia	Frances	Person		Terminated	No	No	No	No
AFC148	Cole	Amelia	Frances	Person	ID	Terminated	No	No	No	No
926420600	Cole	Andrew	Beall	Person	Name	Yes	No	No	Yes	Yes
926420600	Cole	Andrew	Beall	Person		Yes	No	No	Yes	Yes
ABC99	Cole	Andrew	Beall	Person	ID	Yes	No	No	Yes	Yes
902037349	Cole	Andrew	Lawrence	Person		Terminated	No	No	No	No
ALC847	Cole	Andrew	Lawrence	Person	ID	Terminated	No	No	No	No
937607074	Cole	Angela	Lynette	Person	Name	Terminated	No	No	No	No

1 of 27 20 Per Page

Case Insensitive Query  Case Sensitive Query

QUERY Record: 1/530 SPRIDEN.SPRIDEN\_ID [1] ©2000 - 21

## 7 Double-click "Next Page"

DETAILS Settings Insert

Active filters: Last Name: Cole Clear All

ID	Last Name	First Name	Middle Name	Entity Indicator	Change Indicator	Vendor	Financial Manager	Agency	Grant Personnel	Proposal Per
CJC8	Cole	Clifford	Joseph	Person	ID	Terminated	No	No	No	No
934147887	Cole	Comondre	L	Person		Yes	No	No	No	No
CLC339	Cole	Comondre	L	Person	ID	Yes	No	No	No	No
903088908	Cole	Constance	F.	Person		Terminated	No	No	No	No
CFC118	Cole	Constance	F.	Person	ID	Terminated	No	No	No	No
920911745	Cole	Dan	P.	Person		Terminated	No	No	No	No
DPC36	Cole	Dan	P.	Person	ID	Terminated	No	No	No	No
902127313	Cole	Dan		Person		Terminated	No	No	No	No
DC1013	Cole	Dan		Person	ID	Terminated	No	No	No	No
906848307	Cole	Dana	M.	Person		Terminated	No	No	No	No
DMC1	Cole	Dana	M.	Person	ID	Terminated	No	No	No	No
906848307	Cole	Dana	Michelle	Person	Name	Terminated	No	No	No	No
908020906	Cole	Darlene	Renee	Person		Terminated	No	No	No	No
DRC60	Cole	Darlene	Renee	Person	ID	Terminated	No	No	No	No
908422816	Cole	David	A.	Person	Name	Terminated	No	No	No	No
908422816	Cole	David	A.	Person		Terminated	No	No	No	No
914348598	Cole	David	A.	Person	Name	Terminated	No	No	No	No
DAC189	Cole	David	A.	Person	ID	Terminated	No	No	No	No
906714158	Cole	David	Alan	Person		Yes	No	No	No	Yes
DAC144	Cole	David	Alan	Person	ID	Yes	No	No	No	Yes

1 of 27 20 Per Page

Case Insensitive Query  Case Sensitive Query

QUERY Record: 101/530 SPRIDEN.SPRIDEN\_ID [101] executing action ©2000 - 21

## 8 Double-click "Next Page"

DETAILS Settings Insert

Active filters: Last Name: Cole Clear All

ID	Last Name	First Name	Middle Name	Entity Indicator	Change Indicator	Vendor	Financial Manager	Agency	Grant Personnel	Proposal Per
JCB2	Cole	Julia	Vashli	Person	ID	Terminated	No	No	No	No
909123229	Cole	Julia		Person	Name	Terminated	No	No	No	No
908138359	Cole	Juliane	Molesworth	Person	Name	Terminated	No	No	No	No
902762562	Cole	Kaeleigh	Brooke	Person		Terminated	No	No	No	No
KBC208	Cole	Kaeleigh	Brooke	Person	ID	Terminated	No	No	No	No
904311011	Cole	Karen	A.	Person	Name	Terminated	No	No	No	No
903271958	Cole	Katina	Michelle	Person		Yes	No	No	No	No
KC2691	Cole	Katina	Michelle	Person	ID	Yes	No	No	No	No
903271958	Cole	Katina		Person	Name	Yes	No	No	No	No
904558027	Cole	Kayla	Elise	Person		Terminated	No	No	No	No
KEC533	Cole	Kayla	Elise	Person	ID	Terminated	No	No	No	No
904859900	Cole	Kaylyn	Ann	Person		Yes	No	No	No	No
KAC998	Cole	Kaylyn	Ann	Person	ID	Yes	No	No	No	No
904978494	Cole	Ke'Mya	K.	Person		Yes	No	No	No	No
KKC230	Cole	Ke'Mya	K.	Person	ID	Yes	No	No	No	No
902365711	Cole	Kelly	B.	Person	Name	Terminated	No	No	No	No
902365711	Cole	Kelly	Brianne	Person		Terminated	No	No	No	No
KBC1	Cole	Kelly	Brianne	Person	ID	Terminated	No	No	No	No
946225804	Cole	Keri	Bernsen	Person		Terminated	No	No	No	No
KJB3	Cole	Keri	Bernsen	Person	ID	Terminated	No	No	No	No

Case Insensitive Query
  Case Sensitive Query

20 Per Page

QUERY Record: 281/530 SPRIDEN.SPRIDEN\_ID [281] executing action ©2000 - 21

## 9 Double-click "Next Page"

DETAILS Settings Insert

Active filters: Last Name: Cole Clear All

ID	Last Name	First Name	Middle Name	Entity Indicator	Change Indicator	Vendor	Financial Manager	Agency	Grant Personnel	Proposal Per
902150693	Cole	Norma	Hairston-Morrison	Person		Terminated	No	No	No	No
NC278	Cole	Norma	Hairston-Morrison	Person	ID	Terminated	No	No	No	No
902150693	Cole	Norma		Person	Name	Terminated	No	No	No	No
903345612	Cole	Paisley	Amir	Person		Terminated	No	No	No	No
PAC220	Cole	Paisley	Amir	Person	ID	Terminated	No	No	No	No
930552709	Cole	Patricia	Bishop	Person	Name	Terminated	No	No	No	No
941855427	Cole	Prentiss	Sellers	Person		Terminated	No	No	No	No
PSC3	Cole	Prentiss	Sellers	Person	ID	Terminated	No	No	No	No
904759772	Cole	Rachel	Elizabeth	Person		Terminated	No	No	No	No
REC382	Cole	Rachel	Elizabeth	Person	ID	Terminated	No	No	No	No
945213081	Cole	Ramona		Person	Name	Terminated	No	No	No	No
903864951	Cole	Raven		Person		Terminated	No	No	No	No
RC1617	Cole	Raven		Person	ID	Terminated	No	No	No	No
924681035	Cole	Rebecca	K.	Person	Name	Yes	No	No	No	No
932130768	Cole	Richard		Person		Terminated	No	No	No	No
RC157	Cole	Richard		Person	ID	Terminated	No	No	No	No
903333675	Cole	Riley	Dewayne	Person		Yes	No	No	No	No
RDC431	Cole	Riley	Dewayne	Person	ID	Yes	No	No	No	No
934307173	Cole	Ron		Person		Terminated	No	No	No	No
RC47	Cole	Ron		Person	ID	Terminated	No	No	No	No

Case Insensitive Query
  Case Sensitive Query

20 Per Page

QUERY Record: 401/530 SPRIDEN.SPRIDEN\_ID [401] executing action ©2000 - 21

10

Click "904223473"

Vendors
  Proposal Personnel
  Agencies  
 Terminated Vendors
  Financial Managers
  All  
 Grant Personnel
  Terminated Financial Managers

DETAILS

Settings Insert Delete

Active filters: Last Name: Cole Clear All

	Last Name	First Name	Middle Name	Entity Indicator	Change Indicator	Vendor	Financial Manager	Agency	Grant Personnel	Proposal Personnel
12435648	Cole	Roxanne		Person		Terminated	No	No	No	No
C1759	Cole	Roxanne		Person	ID	Terminated	No	No	No	No
41958187	Cole	Ruby		Person		Terminated	No	No	No	No
C239	Cole	Ruby		Person	ID	Terminated	No	No	No	No
25974131	Cole	Ruth	E.	Person		Terminated	No	No	No	No
EC23	Cole	Ruth	E.	Person	ID	Terminated	No	No	No	No
16399471	Cole	Ruth	F.	Person	Name	Terminated	No	No	No	No
19193710	Cole	Sandra		Person		Terminated	No	No	No	No
C117	Cole	Sandra		Person	ID	Terminated	No	No	No	No
47868823	Cole	Sandy		Person		Terminated	No	No	No	No
C36	Cole	Sandy		Person	ID	Terminated	No	No	No	No
14223473	Cole	Sasha	Gabrielle	Person	Name	Yes	No	No	No	No
14223473	Cole	Sasha		Person		Yes	No	No	No	No
GC64	Cole	Sasha		Person	ID	Yes	No	No	No	No
12445483	Cole	Savannah		Person		Terminated	No	No	No	No
C1793	Cole	Savannah		Person	ID	Terminated	No	No	No	No
12477858	Cole	Scotty	Terrell	Person		Terminated	No	No	No	No
TC114	Cole	Scotty	Terrell	Person	ID	Terminated	No	No	No	No
14127069	Cole	Sha'Kerria	Victoria	Person		Terminated	No	No	No	No
VC37	Cole	Sha'Kerria	Victoria	Person	ID	Terminated	No	No	No	No

22 of 27 Per Page

Reco

Case Insensitive Query Case Sensitive Query