IT Project - Lifecycle Cost Analysis Form (04/2016)

Is this purchase related to a project where on-going expenditures are expected such as maintenance, license renewal, compatible equipment, additional hardware/software, etc.?

Yes _____   No _____

Name of employee making request: _____

Department: _____

Description of Project/Software/Equipment/Services:

List all anticipated expenditures related to the project, including a description of each anticipated expenditure, anticipated fiscal year (FY) of expenditure, and amount of expenditure. This would typically include an initial purchase, installation, implementation, and training, as well as ongoing maintenance and license renewals in the future.

Anticipated Term of the Project (years): _____

Total Estimated Lifecycle Cost (LCC): _____

All individuals signing this form must be employees of Mississippi State University (digital signatures are not accepted)

Requesting Individual: _____
(always required)   Printed Name   Signature

Department Head/Director   _____
(required when LCC exceeds   Printed Name   Signature
$50,000)

Dean   _____
(required when LCC exceeds   Printed Name   Signature
$250,000)

Vice President   _____
(required when LCC exceeds   Printed Name   Signature
$250,000)