

MISSISSIPPI STATE UNIVERSITY
REQUISITION

SEED AND FERTILIZER

PAGE of

NO: Automatic

SUGGESTED VENDOR:

SHIPTO: -

VENDOR NUMBER

2 [or Branch station ship to code]

VENDOR NAME

VENDOR ADDRESS

VENDOR CITY, STATE ZIP

[If vendor is not in Banner or if address is incorrect, type correct information at end of Item Text and vendor file will be updated.]

DATE:
01-JUL-04

TERMS: NET 30

FOB:

SHIP VIA: BEST WAY

BID BY:

BID FILE:

STATE CONTRACT:

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
	Furnish seed, fertilizer, insecticide, farm chemicals, and supplies as requested by [department name] for the period July 1, 2004 through June 30, 2005		
	Not to exceed 3450.00 on any one day		

FISCAL YEAR NOTE: Key with Order Date of 01-JUL-04, Transaction Date of 01-JUL-04 and Delivery Date of 02-JUL-04.
If requisition date does not show 01-JUL-04, the requisition will be cancelled and you will be asked to rekey.

TOTAL

FUND	ORG	ACCT	PROG	ACTV	ORDER	AMOUNT
XXXXXX	XXXXXX	406460	XXXXXX			
XXXXXX	XXXXXX	406470	XXXXXX			
XXXXXX	XXXXXX	406471	XXXXXX			

CONTACT:

NAME: [key your name]

TELEPHONE: [key your phone number]

DEPARTMENT:

[key department name]

[key department address]

[key mail stop no.]